

**Florida Health Insurance Advisory Board
Board of Directors Meeting Minutes
Tuesday, August 24, 2021, 2:00 PM
Via Teleconference
Tallahassee, FL**

Board Members Present:

Mike Yaworsky, Chair Designee	Ken Stevenson, Vice Chair	Cody Farrill
Louisa McQueeney	Christina Lake	William "Bill" Herrle
Richard B. Weiss	John J. Matthews	Seth M. Phelps
Rick Wallace	Robert Muszynski	

Others Present:

- Amy Hardee, Administrative Assistant II to the Deputy Commissioner – Life & Health, Office of Insurance Regulation (OIR)
- Monica Ross, Chief Legal Counsel, OIR

I. Call to Order

Mike Yaworsky (Chief of Staff, Office of Insurance Regulation) announced that he had been appointed as the Chair's designee for this meeting by Commissioner and Chair David Altmaier. The Chair then called the meeting to order at 2:00 pm indicating that the meeting was properly noticed to the public in accordance with Florida Law.

II. Roll Call

Amy Hardee conducted a roll call, noting the presence of a quorum.

III. Antitrust Statement

Monica Ross was recognized and reviewed the antitrust statement.

IV. Chair's Opening Remarks

The Chair thanked the members for their attendance.

The Chair also noted that Molly McKinstry, the Agency for Health Care Administration (ACHA) representative who joined the Board in July 2014, is no longer with AHCA so Cody Farrill (Chief of Staff, AHCA) has been appointed to serve in her stead.

V. Approval of Minutes, December 18, 2020

The Chair presented the minutes from the December 18, 2020, meeting for adoption, noting that members had been provided with advance copies. Bill Herrle moved to adopt the minutes as written, with a second by Ken Stevenson, and the minutes were adopted without objection.

VI. Executive Director Selection Committee Status Report

The Chair recapped the Board's approved motion from its last meetings and turned the time over to Seth Phelps (Chair, Executive Director Selection Committee) for a status report following the Committee's July 1 meeting.

Mr. Phelps reported that the Committee voted to utilize the existing job description and previous posting materials from last year in the initial search and to post the position in at least three online locations for 21 days:

1. FHIAB webpage of the OIR website (<https://www.floir.com/>)
2. [LinkedIn.com](https://www.linkedin.com)
3. [NAAIA.org](https://www.naaia.org) (National African American Insurance Association)

Based on the above and Mr. Phelps' additional research following the Committee Meeting, Mr. Phelps motioned for the following:

- Re-post the Executive Director position for 21 days: Christina Lake seconded
- With OIR assistance, as needed, create a LinkedIn account for the FHIAB and post the Executive Director position on that website as well as on the FHIAB webpage of the OIR website at no cost: Richard Weiss seconded
- Post the Executive Director position on NAAIA website for 30 days at a cost of \$199: Rick Wallace seconded

The above motions were adopted without objection.

Board members will be advised of the advertisements once posted so they can help spread the word and encourage qualified individuals they may know to apply, including previous applicants. Mr. Phelps will also reach out directly to the President of the NAAIA's Florida Chapter for assistance in circulating the advertisement to Florida members. Mr. Phelps also noted that the Florida Association of Health Underwriters (FAHU) has a limited job posting capability, which he believes is at no cost. The chair noted that no motion was necessary for board members to take individual actions; however, they were reminded of their obligation to act in an appropriate manner.

The Chair thanked Mr. Phelps for the report and the Committee's work so far.

VII. Annual Audits

The Chair presented the 2019 Audit Reports for the Individual and Small Employer Health Reinsurance Programs, which were prepared by Purvis Gray, noting that members had been provided with advance copies. These reports have been reviewed and approved by the Audit Committee. John Matthews moved to adopt, with a second by Richard Weiss, and the reports were adopted without objection.

The Chair presented the draft Audit Engagement Letter for the 2020 Audit by Purvis Gray, noting that members had been provided with advance copies. The Chair noted that the fees are the same as past years, and that the letter has been reviewed and approved by the Audit Committee. Seth Phelps moved to adopt, with a second by John Matthews, and the recommendation was adopted without objection.

VIII. Other Business

The Chair noted that the Board will be receiving an email soon asking for legislative proposals for 2022. These proposals will be discussed at the next meeting with voting taking place at a follow-up meeting.

The Chair asked if there was any other business to be brought before the Board. There being none, the Chair moved to the next agenda item.

IX. Public Comment

The Chair asked if there were any members of the public who would like to comment. There being none, the Chair moved to the next agenda item.

X. Adjourn

The Chair thanked everyone for participating. Having no further business, the meeting was adjourned at 2:28 pm.



Mike Yaworsky, Chair Designee

10/14/21

Date