

**Florida Health Insurance Advisory Board  
Board of Directors Meeting Minutes  
Wednesday, October 14, 2020, 11:00 AM  
Via Teleconference  
Tallahassee, FL**

**Board Members Present:**

David Altmaier, Chair	Ken Stevenson, Vice Chair	Molly McKinstry
Louisa McQueeney	William "Bill" Herrle	Eric Johnson
Richard B. Weiss	Seth M. Phelps	Rick Wallace
Robert Muszynski	Liz Miller	

**Others Present:**

- Amy Hardee, Administrative Assistant II to the Deputy Commissioner – Life & Health, Office of Insurance Regulation (OIR)
- Shannon Doheny, Special Counsel to the Deputy Commissioner – Life & Health, OIR

**I. Call to Order**

Commissioner and Chair David Altmaier called the meeting to order at 11:00 am indicating that the meeting was properly noticed to the public in accordance with Florida Law.

**II. Roll Call**

Amy Hardee conducted a roll call, noting the presence of a quorum.

**III. Antitrust Statement**

Shannon Doheny was recognized and reviewed the antitrust statement.

**IV. Chair's Opening Remarks**

The Chair thanked the members for their attendance and their service to the people of Florida, especially during these unprecedented times.

The Chair also noted that Chris Coffey, one of our carrier representatives who joined the Board in January 2019, is no longer with Sunshine Health/Centene so Liz Miller (President and CEO, Florida, Sunshine Health and WellCare) has been appointed to serve as a carrier representative in Chris Coffey's stead.

**V. Approval of Minutes, December 3, 2019**

The Chair presented the minutes from the December 3, 2019, meeting for adoption, noting that members had been provided with advance copies. Eric Johnson moved to adopt the minutes as written, with a second by Rick Wallace, and the minutes were adopted without objection.

## **VI. Executive Director Selection Committee Report/Recommendation**

The Chair advised that he re-convened the Executive Director Selection Committee from last year with the goal of finding a replacement for our former Executive Director. Seth Phelps has agreed to continue as Chair, with Louisa McQueeney continuing as a member of the Committee, and Vice Chair Ken Stevenson replacing Adam Clatsoff as the third member of the Committee. He then turned the time over to Seth Phelps for a report from the Executive Director Selection Committee.

Seth Phelps reported that the Committee met on Monday (October 12, 2020) via teleconference. He noted that the Committee reviewed the Executive Director Duties list from last year and found them to still be appropriate. The Committee discussed its options: (1) pursue the runner-up from the last selection process or (2) go through a full selection process. The Committee unanimously recommends going through a full selection process due to the length of time it has been since the Committee last met and noting that Ken Stevenson was not part of the Committee last year.

Molly McKinstry moved to proceed as recommended by the Committee, with a second by Richard Weiss, and the recommendation was adopted without objection.

## **VII. Executive Director's Report**

### **A. Annual Audits**

The Chair presented the 2017 and 2018 Audit Reports for the Individual and Small Employer Health Reinsurance Programs, which were prepared by Purvis Gray, noting that members had been provided with advance copies. These reports have been reviewed and approved by the Audit Committee. Rick Wallace moved to adopt, with a second by Ken Stevenson, and the reports were adopted without objection.

The Chair presented the draft Audit Engagement Letter for the 2019 Audit by Purvis Gray, noting that members had been provided with advance copies. The Chair noted that the fees are the same as past years, and that the letter has been reviewed and approved by the Audit Committee. Richard Weiss moved to adopt, with a second by Seth Phelps, and the recommendation was adopted without objection.

### **B. Review of Plan of Operation**

The Chair reported that the Plan of Operation requires that the Board review this plan and submit proposed amendments, if any, to the Commissioner for approval. During our last meeting last December, Michelle Robleto (Executive Director at the time) recommended no amendments to the Plan of Operation at that time as she was preparing for an overall assessment and external legal review of the Plan in 2020. Michelle resigned shortly after that and the Executive Director position has not yet been filled.

Therefore, the Chair proposed that the current Plan of Operation be accepted with no changes, noting that once an Executive Director is appointed, an overall assessment and external legal review of the Plan should be a priority. Rick Wallace moved to accept the recommendation, with a second by Bill Herrle, and the recommendation was adopted without objection.

**VIII. Other Business**

The Chair reported the need to elect a Chairman for the Audit Committee. Seth Phelps, Assistant General Counsel at Blue Cross and Blue Shield of Florida, has indicated his willingness to serve in this role. The Chair asked if there was a motion from a Board Member to accept this appointment or if there were other nominations. Ken Stevenson moved to accept the recommendation, with a second by Richard Weiss, and the recommendation was adopted without objection.

The Chair noted that Robert Muszynski and Bill Herrle are the other two Audit Committee members and he thanked everyone for their service on this Committee.

The Chair reported that we have three board members whose terms expire at the end of 2020: (1) Richard Weiss (President - FL Market, Aetna), (2) Rick Wallace (President/CEO, FAMOS, LLC), and (3) Robert Muszynski (Vice President - Finance, Orlando Regional Realtor Association). All three have graciously agreed to serve another term on the board and we are grateful for their participation and service.

The Chair noted that the Board will be receiving an email soon asking for legislative proposals for 2021. These proposals will be discussed at the next meeting with voting taking place at a follow-up meeting.

The Chair asked if there was any other business to be brought before the Board. There being none, the Chair moved to the next agenda item.

**IX. Public Comment**

The Chair asked if there were any members of the public who would like to comment. There being none, the Chair moved to the next agenda item.

**X. Adjourn**

The Chair thanked everyone for participating. Having no further business, the meeting was adjourned at 11:23 am.



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David Altmaier, Chair

11-19-20

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Date