

**Florida Health Insurance Advisory Board  
Executive Director Selection Committee Meeting Minutes  
Monday, November 30, 2020, 10:00 AM  
Via Teleconference  
Tallahassee, FL**

**Committee Members Present:**

Seth Phelps, Chair

Louisa McQueeney

Ken Stevenson

**Others Present:**

- Amy Hardee, Administrative Assistant II to the Deputy Commissioner – Life & Health, Office of Insurance Regulation (OIR)
- Shannon Doheny, Special Counsel to the Deputy Commissioner – Life & Health, OIR

**I. Call to Order**

Chair Seth Phelps called the meeting to order at 10:07 AM indicating that the meeting was properly noticed to the public in accordance with Florida Law.

**II. Roll Call**

Amy Hardee conducted a roll call, noting that all Committee members were present.

**III. Antitrust Statement**

Shannon Doheny was recognized and reviewed the antitrust statement.

**IV. Chair's Opening Remarks**

The Chair noted that the Florida Health Insurance Advisory Board (FHIAB) utilized an informal referral process whereby members informed individuals of the existence of the open Executive Director position, including information on how to apply for the position. This is the same process that was used to fill the vacant Executive Director position in 2019. The Chair noted that during the November 17 Board meeting, there was a question regarding the selection process and the number of candidates that applied.

The Chair quoted Glen Greenwald, a journalist, "Transparency is for those who carry out public duties and exercise public power. Privacy is for everybody else." As the Selection Committee was tasked with finding the next Executive Director for the legislatively created FHIAB, this selection process is about exercising publicly granted powers. Therefore, the Chair suggested that the Committee take a step back and consider a more formal, open, and transparent process to notify the public of the Executive Director position. With agreement from the Committee, the Chair made a motion that the Committee recommend to the Board the following:

- 1) Reopen the selection process for the Executive Director position;
- 2) Formally post notice of the position on a website that is determined to be acceptable and publicly accessible;
- 3) Post the position details and application process on the FHIAB webpage;
- 4) Request that the position be open for applications for a period of not less than 14 days and not more than 21 days.

Louisa McQueeney seconded the motion and it was adopted without objection. It was noted during the discussion that this decision is not a reflection on the candidates that have applied to date but rather on the process.

Given the Committee's recommendation to re-open the selection process, the Chair moved that agenda items VI, VII, and VIII be postponed until a future meeting. This would allow all candidates to be interviewed at the same time, so they are on equal ground with the Committee and with each other. Louisa McQueeney seconded the motion and it was adopted without objection.

The Chair offered his sincerest apologies to the three candidates scheduled to be interviewed today (Jack, Colleen, and Robyn) for the adjustment to the process today and strongly encouraged each to consider re-applying for the position when it is again formally posted.

**V. Approval of Minutes – October 12, 2020**

The Chair presented the minutes from the October 12, 2020, meeting for adoption, noting that members had been provided with advance copies. Ken Stevenson moved to adopt the minutes as written, with a second by Louisa McQueeney, and the minutes were adopted without objection.

**VI. Interviews**

This agenda item did not occur. See Chair's opening remarks.

**VII. Post-Interview Remarks**

This agenda item did not occur. See Chair's opening remarks.

**VIII. Recommendation Discussion**

This agenda item did not occur. See Chair's opening remarks.

**IX. Other Business**

With there being no further business items on the agenda, the Chair asked if there was any other business to be brought before the Board.

Jack McDermott (Florida Healthy Kids Corporation), a candidate for the Executive Director position, noted that he understands and respects the Committee's decision as Florida has very expansive public records laws.

There being no further business, the Chair moved to the next agenda item.

**X. Adjourn**

Having no further business, the meeting was adjourned at 10:33 am.

  
Seth Phelps, Chair

7/16/21  
Date