

FLORIDA HEALTH INSURANCE ADVISORY BOARD
Executive Director Selection Committee Meeting

Monday, November 30, 2020, 10:00 AM

Conference Call

Call-In Number: 866-299-7949

Code: 4288083#

AGENDA

- I. Call to Order
- II. Roll Call
- III. Antitrust Statement - Attachment
- IV. Chair's Opening Remarks
- V. Approval of Minutes, October 12, 2020 – Attachment
- VI. Interviews
- VII. Post-Interview Remarks
- VIII. Recommendation Discussion
- IX. Other Business
- X. Adjourn

**FLORIDA HEALTH INSURANCE ADVISORY BOARD
EXECUTIVE DIRECTOR SELECTION COMMITTEE MEETING**

November 30, 2020

Antitrust Statement

We are here to discuss and act on matters relating to the business of the Florida Health Insurance Advisory Board. We are not here to discuss or pursue the business interests of any individual companies. All of us should proceed with caution and awareness of the requirements and prohibitions of federal and state antitrust laws. We should not engage in discussions, either at this meeting or in private conversation, of our individual companies' plans or contemplated activities. We should concern ourselves only with the business of the Florida Health Insurance Advisory Board, as set forth in the agenda for this meeting and each company's business plans cannot be discussed. If you have questions, please contact the General Counsel.

**Florida Health Insurance Advisory Board
Executive Director Selection Committee Meeting Minutes
Monday, October 12, 2020, 12:30 PM
Via Teleconference
Tallahassee, FL**

Committee Members Present:

Seth Phelps, Chair

Louisa McQueeney

Ken Stevenson

Others Present:

- Amy Hardee, Administrative Assistant II to the Deputy Commissioner – Life & Health, Office of Insurance Regulation (OIR)
- Shannon Doheny, Special Counsel to the Deputy Commissioner – Life & Health, OIR
- John Reilly, Life & Health Policy Advisor, OIR

I. Call to Order

Chair Seth Phelps called the meeting to order at 12:34 PM indicating that the meeting was properly noticed to the public in accordance with Florida Law.

II. Roll Call

Amy Hardee conducted a roll call, noting that all Committee members were present.

III. Antitrust Statement

Shannon Doheny was recognized and reviewed the antitrust statement.

IV. Chair's Opening Remarks

The Chair thanked the members for their attendance and noted that the business before the Committee today is to determine the next steps in selecting an Executive Director for the Florida Health Insurance Advisory Board.

V. Recommendation Discussion

The Chair noted that prior to today's meeting, the Selection Committee was provided with the Grading Matrix from last year when Michelle Robleto was hired. The Committee also received the resume and interview questions for the runner-up (Brian Leonard).

The Chair noted that following Michelle Robleto's resignation last December, the Committee has two choices as he sees it: (1) hire Brian Leonard if he's still available and interested or (2) go through a full selection process. He then asked Louisa McQueeney and Ken Stevenson for their thoughts. Ken Stevenson, who was not on the Committee last year, noted that Michelle Robleto had a unique skill set for this position and Brian Leonard did not seem to have this same skill set. Louisa McQueeney and Ken Stevenson both stated that they did not see any other options and they recommended going through a full selection process.

The Chair asked Louisa McQueeney and Ken Stevenson if they had reviewed the Executive Director Duties and if they needed any changes. No changes noted.

Louisa McQueeney asked why there was a delay in starting the selection process and the Chair responded that it had been a busy year, including the pandemic.

The Chair then moved to re-open the full selection process, with a second by Ken Stevenson, and the motion was adopted without objection.

The Chair asked Amy Hardee to assist the Committee with the selection process and she agreed to do so once the Board approves the motion during their next meeting, which is scheduled for Wednesday, October 14.

VI. Closing Remarks

The Chair thanked everyone for their participation and input into this discussion.

VII. Adjourn

Having no further business, the meeting was adjourned at 12:47 pm.

Seth Phelps, Chair

Date