



INFORMATIONAL MEMORANDUM

OIR-03-005M

ISSUED

February 27, 2003

Office of Insurance Regulation

Kevin M. McCarty

Director

All insurers that file rates and/or forms in the state of Florida

Introductory training for use of I-file



There will be introductory training sessions offered for the use of I-file, OIR's internet filing software, on the following dates and times, to be held in room B-42 of the Larson Building in Tallahassee.

| <u>Date</u> | <u>Time</u> |
|--------------------|--------------------|
| March 21, 2003 | 9:00am – 11:00am |
| March 26, 2003 | 2:00pm – 4:00 pm |
| April 1, 2003 | 9:00am – 11:00am |
| April 11, 2003 | 9:00am – 11:00am |
| April 17, 2003 | 9:00am – 11:00am |
| May 5, 2003 | 2:00pm – 4:00 pm |
| May 9, 2003 | 9:00am – 11:00am |
| May 15, 2003 | 9:00am – 11:00am |
| May 21, 2003 | 2:00pm – 4:00 pm |
| May 27, 2003 | 9:00am – 11:00am |

Sessions will be capped at 10 students and will be hands-on in nature. These sessions are free of charge.

If you have questions or would like to register for one of these introductory training sessions, please contact Marjorie Bertram by phone at 850-413-5382 or by email at bertramm@dfs.state.fl.us.