

2021 Title Insurance Underwriters Data Call

Pursuant to Sections 624.307 and 627.782, Florida Statutes and Section 690-186.014, F.A.C.

Notice from the Florida Office of Insurance Regulation (OIR)

Data call related specifically to Annual Reporting by Underwriters of Title Insurance

Please Read All Instructions Below Carefully

OIR is conducting its annual Title Insurance Underwriters Data Call pursuant to Sections 624.307 and 627.782, F.S. and Sec 690-186.014, F.A.C.

This communication is being sent to the financial statement contact for your company.

By receipt of this notice, we have determined your company to be a required filer based on its being a Florida-authorized Title Insurance Underwriter at some time during Calendar Year 2020.

The insurer's filing is to be submitted on an individual company basis.

Your submission is due to OIR no later than 11:59PM ET on May 31, 2021.

The Insurance Regulation Filing System (IRFS) is used for reporting data submissions. Here is the link: <https://irfs.fldfs.com/>;

- Using your DCAM account username and password, log into the new system. If you have not used DCAM or IRFS before, create a new account.
- New users must subscribe to company (ies) using the Entity Management on the User Menu.
- Select Create Filing on the top right corner.
- In the Data Collection tile, click Begin.
- STEP 1: Select the company for which you are creating the filing. Click Next.
- STEP 2: Select the Title Insurance Underwriters Data Call. Click Next.
- STEP 3: Skip step Three, which is for group filings (not permitted with this data call).
- STEP 4: Review the information. Click Create. You will be redirected to the Workbench.
- View and edit the filing on the Workbench by clicking the Filing ID in the first column.
- Expand components by clicking on the plus sign.

These are the items that will be required in your company's submission:

- The Florida Underwriter data template (Version 21.01.A) The full template contains eight tabs:
 - a. Version - includes OIR contact information and reporting date reminder
 - b. Instructions - for the purpose of reporting information
 - c. Report_Lines – Summary of required financial information (Florida-only) for the last ten years uploaded to the Financial Documents component; no data is entered on this tab
 - d. Exhibit of Premiums and Losses – includes Calendar Year designation and eleven NAIC columns plus Butler Rebate column
 - e. Schedule 1 – Types of policies and policy limits; no data is entered on this tab
 - f. Schedule 2 – Simultaneous Issue Loan Policy Information
 - g. Schedule 3 – Additional Policy Types Information
 - h. Schedule 4 – UCC Personal Property Policy Information
- The Florida Title Operations & Investment – Part 1 data template (Version 21.10.A) The full template contains eighteen tabs: ***Note fields highlighted in yellow are retrieving data from other tabs within the template.*
 - a. Version
 - b. Instructions
 - c. Operations and Investment (Statement Income)
 - d. Operations and Investment Part 1A

- e. Operations and Investment Part 1B
- f. Operations and Investment Part 2A
- g. Operations and Investment Part 2B
- h. Operations and Investment Part 3
- i. Operations and Investment Part 4
- j. Schedule F - Part 1
- k. Schedule F - Part 2
- l. Schedule H - Part 1

- m. Schedule H - Part 2
- n. Schedule H - Part 3 & Verification
- o. Schedule H - Part 3 & Verification
- p. Schedule H - Part 4
- q. Schedule P Interrogatories
- r. Supplemental Schedule Business Written

- The Florida Schedule P Part 1 data template (Version 21.20.A). Repeat the Schedule P, Part 1--Summary for Owners and Loan policies (and for Defalcation and CPL Losses), including the liability ranges shown in Schedule 1, for residential and non-residential properties. Thus, up to 30 iterations of the Schedule P, Part 1--Summary will be required. **Do not submit a template for policy type and liability ranges combinations for which no policies exist.**
- The Florida Schedule P Part 2 data template (Version 21.30.A). Repeat Schedule P, Parts 2A and 2B for Owners and Loan policies (and for Defalcation and CPL Losses), NOT including the liability ranges shown in Schedule 1, for residential and non-residential properties. Thus, up to 6 iterations of the Schedule P, Parts 2A and 2B will be required. **Do not submit a template for a policy type for which no policies exist.**
- In the Company Contacts Component, other email accounts subscribed to your agency will be listed under Add Company Contact. Include additional email addresses that are not subscribers of the agency in the text box. Any email listed in this component will receive email notifications about the filing. Click Save.
- Select the Title Underwriter Notarized Affidavit. The affidavit must be signed by a company officer (listed on the NAIC Jurat Page), stating the information provided is accurate, to the best of their knowledge and belief.
- Include any additional and optional information that is deemed important to the overall submission. These optional items may be uploaded as PDF documents under the "Other Documents" component.
- There is an optional Response to Request for Clarification component that may be ignored during the initial filing. This is for use only if OIR has questions after reviewing your filing.
- When all mandatory components are Complete, click the Submit button.
- You and any accounts listed in Company Contacts will receive an email receipt with your Filing ID. If you do not receive an email and the submission status does not change to Received, contact the Market Research and Technology Unit (MRTU) at OIR.
- All data templates must be downloaded from within IRFS, completed locally on your computer, and then uploaded back in IRFS in Excel format. Either Excel 2003 (.xls) or Excel 2007 (.xlsx) will be accepted.

If you have any questions regarding this filing process, please contact the MRTU at 850-413-3147 or via email:

TitleUnderwritersReporting@flor.com

Your prompt cooperation in this effort will be greatly appreciated.